

Privacy Policy

Effective Date: January 2023

Introduction

Jahnke and Jahnke Associates, LLC ("Jahnke and Jahnke," "we," "us," or "our") is committed to protecting the privacy and security of the personal information of our current and potential customers. This Privacy Policy outlines our practices regarding the collection, use, and protection of your personal information. By accessing our website, using our services, or otherwise interacting with us, you consent to the terms and practices described in this policy.

1. Information We Collect

We may collect the following categories of personal information:

- 1.1. **Personal Information:** This may include your name, address, email address, phone number, and other contact information.
- 1.2. **Financial Information:** We may collect financial information such as payment card details and billing information when you make payments to us.
- 1.3. **Employment Information:** If you apply for a job or engage in business transactions with us, we may collect information about your employment history, qualifications, and professional background.
- 1.4. **Website Usage Information:** We may collect information about your interactions with our website, including IP address, browser type, device information, and cookies. Please refer to our Cookie Policy for more details.
- 1.5. **Communication Data:** We may collect information about your communications with us, including emails, messages, and other correspondence.
- 1.6. **Social Media Information:** If you interact with us through social media platforms, we may collect information related to your social media profiles and interactions.

2. How We Use Your Information

We use your personal information for various purposes, including but not limited to:

- 2.1. **Providing Services:** To provide and maintain our services and fulfill your requests.
- 2.2. **Communication:** To communicate with you, respond to inquiries, and provide updates and information about our services.
- 2.3. **Marketing:** To send you promotional materials, newsletters, and other marketing communications, subject to your consent where required by applicable law.
- 2.4. **Business Operations:** To conduct business operations, including accounting, record-keeping, and internal reporting.
- 2.5. **Legal Compliance:** To comply with legal obligations and resolve disputes.

3. Disclosure of Your Information

We may disclose your personal information to third parties in the following circumstances:

3.1. **Service Providers:** We may share your information with trusted service providers who assist us in operating our business and delivering our services.

3.2. **Legal Compliance:** We may disclose your information to comply with legal obligations or respond to lawful requests from government authorities.

3.3. **Business Transactions:** In the event of a merger, acquisition, or sale of all or a portion of our assets, your personal information may be transferred to the acquiring entity.

4. Security Measures

We take reasonable measures to protect your personal information from unauthorized access, disclosure, alteration, or destruction. However, no data transmission or storage system can be guaranteed to be 100% secure. If you have reason to believe your interaction with us is no longer secure, please contact us immediately.

5. Your Rights

You have the right to access, correct, or delete your personal information. You may also have the right to object to or restrict certain processing activities. To exercise these rights or for any privacy-related concerns, please contact us using the information provided below.

6. Changes to this Privacy Policy

We may update this Privacy Policy from time to time to reflect changes in our practices or for other operational, legal, or regulatory reasons. We will notify you of any material changes through our website or other communication channels.

Contact Information

If you have any questions or concerns regarding this Privacy Policy or our data practices, please contact us at:

Jahnke and Jahnke Associates,

524 Bluemound Road, Waukesha, WI 53188

We appreciate your trust in us and are committed to protecting your personal information.

Last Updated: June 1, 2023.